

STEM Field Trip Reservation Form

Contact information Person Making Reservation:			
School Name:			
Address:			
Phone:	Fax:	Fax:	
Contact Email Address:	Principal's Email A	Principal's Email Address:	
Lead Teacher (this person should be attending on the o	day of trip):		
Cell Phone (only used for emergencies):			
Our group requires special accommodations. Basic Information			
Choice of Dates: Ist2nd	 :	3rd	
Ticket Type: • STEM Field Trip (4hrs) - \$	12.50		
Total # of Students To	tal # of Adults (Teacher	rs + Chaperones)	
Grade Level(s) Arrival Time _	Dера	rture Time	
We have chaperones that will be using their Chaperones with a valid Orlando Science Center Member membership card and photo ID will need to be presented admission.	ship, may apply their members	hip towards field trip admission. A copy of the	
Program_	Lunch Or	Lunch Options	
See Educator's Guide for detailed information.	Lunch:	We will bring our own lunch.	
Bridge Building Lab		We would like to purchase lunch.	
• Lunch Time		Boxed lunches are \$6.25 each. Please see	
Engineering Design Challenge I		Subway Order Form for lunch options.	
Engineering Design Challenge 2		Orders must be received 2 weeks prior to	
		your field trip date	
+ \$3.50 Extended Day (4+ hours) Exhibits Film / Live Show	Location:	Park (Outdoor, picnic-style area)	
Timit / Live Show		Club House (Seating capacity 156)	

A 20% non-refundable deposit or \$50 (whichever is greater) is required to book a school field trip. The deposit must be received by Orlando Science Center's reservation department within two weeks of booking your reservation. If your deposit is not received at this time, your reservation is subject to cancelation. If you are booking a trip within two weeks, the deposit is due at time of booking. All cancelations made two weeks or more from scheduled field trip date will receive a refund of collected monies minus the non-refundable deposit amount. No-shows and cancelations made less than two weeks prior to the field trip date will forfeit their refund. Cancelations made prior to receipt of the non-refundable deposit will be invoiced for a cancelation fee equal to the original deposit amount.

Please email this form to classes@osc.org or fax to 407-5 | 4-2067. Your reservation is not complete until you receive an e-mail confirmation.